



THOMAS
CONSTRUCTION SERVICES

GRACE™
RETAIL SOLUTIONS

APPLICATION FOR EMPLOYMENT
Field Team

Thomas-Grace is an equal opportunity employer and does not discriminate on the basis of race, religion, color, national origin, age, sex, gender, disability or any other characteristic protected by law.

PERSONAL INFORMATION:

Name: _____ Date: _____
(Last) (First) (Middle)

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail address: _____

APPLICANT QUESTIONS:

Position applying for: _____ Salary desired: _____ Date Available: _____

If hired, can you provide documents required to establish your eligibility to work in the U.S.? Yes No

Do you have a valid Class D driver's license? Yes No

How were you referred to Thomas-Grace? _____

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Are you able to travel for an extended period of time-up to four weeks in duration? Yes No

EDUCATION HISTORY:

	Name and Location of School	No. of Years Completed:	Degree or Diploma	Course of Study
High School or last grade completed				
College or Technical School				
Other Schooling or Training				



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RECORD OF EMPLOYMENT:

List positions starting with most recent:

Name & Address of Employer	Telephone	Position Title	Dates Employed (Month and Year)	Salary	Reason for Leaving

MILITARY EXPERIENCE:

Branch of Service: _____ From: _____ To: _____

Rank/Type of Service: _____

Special Training/Experience: _____



GENERAL SKILLS:

Please indicate your experience or level obtained in each of the following areas. You may add comments that may help further explain your skills:

Carpentry Skills			
Skills Possessed or Experience			Installer Skills
None	Limited	Extensive	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Metal racking installation
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Hanging aerial signage
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation of casework
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation countertops
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation of wood and plastic laminate:
Skills Possessed or Experience			General Carpenter Skills
None	Limited	Extensive	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation of custom filler boxes:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	General wood and steel framing:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation of interior and exterior door and hardware:
Skills Possessed or Experience			Trim/Millwork Carpenter Skills
None	Limited	Extensive	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation of wood base and casings: (butt joint, miter joint, outside corner miter, and scarf joint)
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installation of crown moldings: (butt joint, miter joint, outside corner miter, and scarf joint)
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Scribing of casings and moldings:
Construction Technical Skills			
None	Limited	Extensive	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Understands and can interpret blueprints and as-builts:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Understands, qualifies and adheres to required construction specifications:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Understanding of building and governing construction codes:
Job Safety			
No	Yes		
<input type="radio"/>	<input type="radio"/>		Has current CPR certification:
<input type="radio"/>	<input type="radio"/>		Has current First Aid certification:
<input type="radio"/>	<input type="radio"/>		Has OSHA 10 hour training:
<input type="radio"/>	<input type="radio"/>		Has equipment training for forklift and sissorlift operation:
Other Area of Special Skills or Training			



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WORK-RELATED REFERENCES: (Do not include relatives)

Name	Occupation	Years Known	Contact Information
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

STATEMENT (Please read this statement carefully before signing this application):

I understand that employment with Thomas-Grace Construction, Inc. (the Company) is at-will, meaning that I or the Company may terminate my employment at any time, or for any reason consistent with applicable state or federal law.

I authorize the Company to conduct a thorough background investigation of my work and personal history, and verify all data given on this application and during interviews. I hereby release the Company, and its representatives or agents, from any liability that might result from such an investigation. I authorize all individuals, schools, and firms named to provide any requested information and release them from all liability for providing the requested information.

I understand that the Company requires the successful completion of a drug and/or alcohol test as a condition of employment.

I understand this application will be active for a period of 90 days; after that time, if I wish to be considered for employment, I must submit a new application. I certify that all the statements in this completed application are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal to hire.

Signature of Applicant: _____ Date Signed: _____